

**DEPARTMENT OF EARTH AND ATMOSPHERIC SCIENCES**  
**POLICY FOR APPOINTMENT OF AN ADJUNCT PROFESSOR**

**Preamble:**

The basic philosophy for the appointment of an Adjunct Professor to the Department of Earth and Atmospheric Sciences is to give recognition to an individual who is making a substantial contribution to the department. That contribution is broadly defined, but might include tasks such as valuable teaching contributions, supervision of graduate students, etc.

**Basic Qualifications:**

The appointment of an Adjunct Professor to the department will be based on the basic principle that Adjuncts provide valuable inputs to our undergraduate and graduate programs via invited lectures, graduate student committees, occasional contributions to field trips and, particularly, in joint research programs with various faculty members.

**Appointment Procedure:**

An Adjunct Professor will be appointed once the following criteria have been satisfied:

1. The individual has been nominated by at least **two** faculty members in the Department of Earth and Atmospheric Sciences.
2. The nomination papers for the individual should (i) include a complete curriculum vitae, (ii) include reprints of 3 papers that the candidate chooses, (iii) outline the contribution that the individual will make to the department, and (iv) a letter from the candidate's work supervisor indicating support for the applicant.
3. The nominee should give a seminar to the department which reflects the research that he/she is involved with.
4. The final recommendation will be made by the departmental council once all of the above criteria have been satisfied.

**Benefits of Appointment as an Adjunct Professor:**

This appointment provides the following benefits:

1. It allows the individual to formally list his/her affiliation with the Department of Earth and Atmospheric Sciences at the University of Alberta.
2. It allows the individual to co-supervise graduate student(s) in the Department of Earth and Atmospheric Sciences
3. It allows the individual to apply to NSERC or SSHRC for funding (this is usually for the support of a graduate student project).

**Term of Appointment:**

Faculty of Science regulations state that an Adjunct Professor should be appointed for a 5-year term. After this period the candidate should submit an updated CV prior to renewal of the position.

*(Amended and approved by the Department Council 10 October 1995)*