

## **Warehousing Services and Storage Space**

Distribution Services has storage space available for monthly rental to any campus faculty, department or unit. Conveniently located on North Campus, this space within the Materials Management Building is accessible by appointment Monday through Friday from 8 am to 4 pm.

## Great service at competitive rates. Let us manage your inventory, reduce your wait time and limit your cost!

Our friendly and knowledgeable staff is eager to assist you and strives to maintain the high standards of service which is a cornerstone at Supply Management Services.

## We offer complete 3<sup>rd</sup> party logistics services and can handle anything from a single box to large crates. Some advantages of our services include:

- 1. Upon receipt our staff will confirm your order against the delivery slip and confirm accuracy of the order.
- 2. We will check for damage and follow up with you and the supplier to have the goods replaced or credited.
- 3. Provide safe storage within our facility (facility is under 24 hour video surveillance and is not accessible to the general public).
- 4. Temperature controlled environment.
- 5. The goods will be tracked in our storage tracking system and you will be provided with an identifier that relates to your items for quick service.
- 6. We will pick from pallets and deliver any amount of goods to your department or designated area as desired.
- 7. We will provide you with an updated record of goods in inventory at any time.
- 8. We provide long term or short term storage.
- 9. Quick delivery service to campus.
- 10. We are extremely flexible and proven to be reliable.

## Storage space with all the above services is billed out monthly at \$0.60/square foot.

For more information on our storage facility please contact Warehouse Services at 780-492-5393 or by email at smswareh@ualberta.ca.

Come tour our facilities and meet our staff. See for yourself why SMS Distribution should be your storage choice at the University of Alberta.