UNIVERSITY OF ALBERTA
UNIVERSITY GOVERNANCE

General Faculties Council
Approved Open Session Minutes

Monday, November 26, 2018
Council Chamber, 2-100 University Hall (UNH)
2:00 PM - 4:00 PM

ATTENDEES:
Statutory Members:
Ex-Officio:
David Turpin, Chair
Dale Askey
Deborah Burshtyn
Katy Campbell
Lesley Cormack
André Costopoulos
Greta Cummings
Steven Dew
Gitta Kulczycki
Dennis Kunimoto
Frank Marsiglio
Kerry Mummery
Norman Neumann (delegate)
Melissa Padfield
Matthias Ruth
Andrew Sharman
Kelly Spencer
Jacqui Tam
Jennifer Tupper
Elected Faculty:
W. Ted Allison
Jeff Birchall
Piet Defraeye
Ryan Dunch
Tarek El-Bialy
Dean Eurich
Mary Forhan
Bill Foster
Michael Frishkopf
Lesley Harrington
Pierre Lemelin
Leijun Li
Pirkko Markula
Rob McMahon
Lynn McMullen
Sean McMurtry
Al Meldrum
Sue-Ann Mok
Roger Moore
Shannon O'Byrne
Christina Rinaldi
Carolyn Sale
Richard Schulz
John Seubert
Carrie Smith
Kim Solez
Susan Sommerfeldt
Jorge Sousa
Lisa Stein
Eleni Stroulia
Bruce Sutherland
Amy Tse
Benjamin Tucker
Dilini Vethanayagam
Akiko Watanabe
Jonathan White
Lynne Wiltse
Ian Winship
Students:
Masoud Aliramezani
Sasha van der Klein
Appointed Members:
Joel Agarwal
Bishoi Aziz
Akanksha Bhatnagar
Katherine Binhammer
Amlan Bose
Andre Bourgeois
Tiffany Bruce
Meijun Chen
Melinda Chisholm
Natalie Diether
Shannon Erichsen
Shawn Flynn
Gautam Gaur
Kevin Kane
Maryam Kebbe
Hyejun Kim
Brandi Kobes
Janice Kung
Braulio Marfil-Garza
Mpoe Mogale
Carmel Montgomery
Ivy Porter
Sabitha Rajaruban
Shuaa Rizvi
Nathan Sunday
Andrei Tabirca
Amanda Wakaruk
Rachel Wang
Janet Williamson
Donna Wilson
Allan Yilun Wu
Ding Xu
Janet Yao

REGRETS:
Jason Acker
Ayman Adwan
Miray Aizouki
Saleema Allana
Erin Allin
Chris Andersen
Vahid Ayan
Matthew Barnett
Allen Berger
Robert Bilak
Stanford Blade
Abigail Bridarolli
Yiming Chen
David Chung
David Cooper
Julia Craig
Neal Davies
Victoria deJong
Joseph Doucet
Duncan Elliott
Nadir Erbilgin
Levi Flaman
Fraser Forbes
Adam Gaudry
Tahra Haddouche
Robert Haennel
Osman Hojanepesov
Ryan Holowaty
Mariam Hosseiny
Albert Hu
Basil Hubbard
John Hussein
Taher Jafferjee
Shanthi Johnson
Reed Larsen
Eva Lemaire
Cindy Liang
Mark Loewen
Susanne Luhmann
Frank Marsiglio
Laurie Mereu
Pierre-Yves Mocquais
Vivian Mushahwar
Syed Mustafa
Alice Nakamura
Anthony Nguyen
Paul Paton
Dustin Sandler
Georg Schmolzer
Marc Secanell
Luke Statt
Brent Swallow
Erin Wright

Staff:
Meg Brolley, GFC Secretary
Marion Haggarty-France, University Secretary
Heather Richholt, Scribe

Observers:
Katherine Belcourt
Langston Brasen
Nathan Fung
Tibetha Kemble
Adam Lachaz
Zhihong Pan
Norma Rodenberg
Fred Tappendum
Anthony Thai

<u>OPENING SESSION</u>

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Dew/Agarwal

THAT General Faculties Council approve the Agenda.

CARRIED

2. Approval of the Minutes of October 22, 2018

Materials before members are contained in the official meeting file.

Motion: Stroulia/Dunch

THAT General Faculties Council approve the Minutes of October 22, 2018.

CARRIED

3. Report from the President

The Chair noted with sadness the passing of Richard Fedorak, Dean of the Faculty of Medicine and Dentistry and spoke about Dean Fedorak's significant contributions to medicine, teaching and research, and to the university's Signature Area of Precision Health.

The Chair acknowledged that the Office of the Dean of Students was dealing with an increased number of significant mental health issues on campus. The Dean of Students, André Costopoulos, spoke about student metal health and suicide and noted the supports available for students on campus.

The Chair updated members on the university's response to the *Conflicts of Interest Amendment Act* and noted that final documents related to this would come back to GFC and the Board for approval in the new year.

The Chair mentioned *Bill 19: An Act to Improve the Affordability and Accessibility of Post-Secondary Education* and that it would affect tuition and fees starting in 2020/2021. He noted that more details about regulations would be forthcoming.

The Chair noted that with the changes to provincial labour relations legislation, it was important that GFC discuss how to make necessary decisions and ensure appropriate delegations were in place should a disruption occur and GFC could not meet. Discussions about this issue would take place in future meetings.

The Chair asked Eleni Stroulia, Chair of the Executive Transition Committee to provide GFC with an update on the implementation of the recommendations from the 2017 Report of the *ad hoc* Committee on Academic Governance. Dr Stroulia reported on the status of standing committee terms of reference and noted that a discussion on the Council on Student Affairs (COSA) was on the agenda for this meeting. She noted that the curation of delegations of authority may not be completed by the April deadline and that a revised timeline would be forthcoming.

The Chair gave an update on the proposal from the Faculty of Pharmacy and Pharmaceutical Sciences for an exemption to fall reading week. He noted that the original motion for approval of the Academic Schedule was flawed and that there were outstanding questions around student consultation. He informed members that the Academic Schedule would return to the GFC Executive Committee in December and that GFC would be updated accordingly.

ACTION ITEMS

4. New Members of GFC

Materials before members are contained in the official meeting file.

Purpose of the Proposal: To appoint, re-appoint or receive new members of General Faculties Council.

Motion: Dew/Sharman

MOTION I: TO APPOINT/RE-APPOINT:

The following undergraduate student representatives at-large to serve on GFC for terms commencing November 26, 2018 and ending April 30, 2019:

- Melinda Chisholm – Business
- Ayman Adwan – Engineering
- Anthony Nguyen – Nursing
- Ivy Porter – Science

CARRIED

EARLY CONSULTATION

5. Council on Student Affairs (COSA) - Terms of Reference

Materials before members are contained in the official meeting file.

Presenter(s): Tammy Hopper, Vice-Provost (Programs) and Chair, COSA Working Group; Akanksha Bhatnagar, Students' Union Vice-President (Academic); Masoud Aliramezani, Graduate Students' Association Vice-President (Academic)

Discussion:
The Chair noted that this item had been deferred from the September GFC meeting.

Dr Hopper noted that the *ad hoc* Committee Report recommended that COSA be brought under the university governance umbrella and that a working group be formed to revise the COSA terms of reference. She pointed to the draft terms of reference and the questions for discussion included in the meeting materials and asked for input from members.

During the discussion, members expressed several comments and questions, including but not limited to: graduate student representation on the Aboriginal Student Council; the importance of the Indigenous student voice; the fact that COSA was originally established at a time when very few students sat on GFC; the number of students currently serving on GFC; the Principles for GFC Standing Committee Composition including non-voting representatives; the lack of delegated authority for COSA; how items and issues would be brought to COSA; the weight of influence that recommendations and advice from COSA would carry; the importance of outcomes; and coordination with the Dean of Students' Advisory Committee.

ACTION ITEMS

6. Proposed Changes to the Doctor of Medicine (MD) Program Admissions for Aboriginal Applicants, Faculty of Medicine and Dentistry

Materials before members are contained in the official meeting file.

Presenter(s): Dennis Kunimoto, Interim Dean, Faculty of Medicine and Dentistry; Shirley Schipper, Vice-Dean, Education, Faculty of Medicine and Dentistry; Tammy Hopper, Vice-Provost (Programs) and Chair, GFC Academic Standards Committee

Purpose of the Proposal: The purpose of this proposal is to remove the limit of five students admitted to the MD program through the Indigenous admissions selection process and allow for all eligible applicants through this process to be recommended for admission to the MD Admissions Committee. In light of the underrepresentation of Indigenous peoples in health professions, and the University's commitment to a respectful, meaningful, and sustainable response to the Truth and Reconciliation Calls to Action, it is recommended that the changes take effect upon approval.

Discussion:
The Chair noted that both the GFC Academic Standards Committee (ASC) and the GFC Executive Committee (EXEC) recommend approval of this item. He noted that the EXEC was unanimously in support of this proposal.

Dr Hopper indicated that ASC strongly supported the proposal and chose not to exercise its delegated authority over Faculty specific admissions criteria it felt that the proposal was of broad relevance and strategic importance and should therefore be considered by full GFC. She also highlighted *For the Public Good's* objectives to respond to the Calls to Action of the Truth and Reconciliation Commission of Canada.

Dean Kunimoto explained that the Faculty needed to do more to increase the number of Indigenous health professionals and that this would start with admission and then follow through with supports for students in the program.

Dr Schipper noted that this proposal was part of a larger strategy across all of the Faculty's undergraduate programs and that the Faculty Council was in full support of this strategy.

Members asked about the total number of seats in the program, and whether or not there were 'return of service' requirements for those admitted through the Indigenous Admissions process.

Motion: Kunimoto/McMurtry

THAT General Faculties Council approve the proposed changes to the Doctor of Medicine (MD) Program Admissions for Aboriginal Applicants, as proposed by the Faculty of Medicine and Dentistry, as recommended by the GFC Academic Standards Committee and the GFC Executive Committee, and as set forth in Attachment 1, to take effect as soon as possible.

CARRIED

7. Proposed Revisions to Standing Committee Terms of Reference - GFC University Teaching Awards Committee (UTAC)

Materials before members are contained in the official meeting file.

Presenter(s): Pierre Lemelin, Chair, GFC University Teaching Awards Committee

Purpose of the Proposal: The proposal is before the committee to approve the revised terms of reference for the GFC University Teaching Awards Committee.

Discussion:
Dr Lemelin outlined the changes in the proposed terms of reference and spoke to the updated adjudication guidelines provided for information. He noted that the committee had extensive discussion on composition, striving to ensure a balance between adhering to the Principles of Committee Composition and maintaining a broad representation from the university community. In response to comments made at the previous GFC meeting, the committee recommended that GFC seek Indigenous members to serve on all of its committees.

Motion: Lemelin/Dunch

THAT General Faculties Council approve the proposed changes to the GFC University Teaching Awards

Committee Terms of Reference as recommended by the GFC University Teaching Awards Committee and the GFC Executive Committee as set forth in Attachment 1, to take effect May 1, 2019

CARRIED

DISCUSSION ITEMS

8. Digital Scholarship Centre

Materials before members are contained in the official meeting file.

Presenter(s): Dale Askey, Vice-Provost (Learning Services) & Chief Librarian

Discussion:
Dr Askey provided an overview of the newly approved Digital Scholarship Centre and the union of space, technology, and people. He noted that the collaborative space had a projected soft launch opening of February 2019 with a formal opening in the fall.

Members discussed the pace of technological updates and the potential for the space to be adjusted with the needs of the community; the construction and staffing costs and needs of the new space; and the opportunities for study and collaboration.

9. Update on Tri-Council Draft Data Management Policy

Materials before members are contained in the official meeting file.

Presenter(s): Steven Dew, Provost and Vice-President (Academic); Matthias Ruth, Vice-President (Research)

Discussion:
Dr Ruth outlined the university's response to the Tri-Council Draft Data Management Policy. He noted a request for clarification on the responsibilities that would fall to students, staff, and the institution regarding data stewardship, quality control, monitoring and repurposing of data, and training and education.

Dr Dew noted that this policy would have enormous impacts at the individual and the institutional level.

The Chair asked members to imagine the amount of valuable data that exists but is currently impossible to access. He noted that the opportunities for our nation and our institution are immense but that it will take a lot of work for us to get there.

Members discussed the explosion of digitization of information in the humanities, and how to balance the power and responsibility of information.

10. New Budget Model

Materials before members are contained in the official meeting file.

Presenter(s): Steven Dew, Provost and Vice-President (Academic); Gitta Kulczycki, Vice-President (Finance & Administration)

Discussion:
Dr Dew gave a presentation on the new budget model and explained that the model is meant to provide clarity on the mechanisms and processes for the assignment of revenues and responsibility for costs across the university's Faculties and administrative units.

The presentation listed the benefits of the new model:

- Bring transparency to the allocation of resources and to decision-making.
- Help us to align spending with strategic academic priorities.

- Create a culture of long-term academic planning.
- Enable all of us to make better decisions.

The Chair noted that implementation of this model would be a multi-year process and that there would be several opportunities for further discussion.

During the discussion members expressed several comments and questions, including but not limited to: the method for determining the percentages for teaching and research; where tuition income for service courses would be directed; where to direct specific feedback; the importance of consultation and transparency on this issue; the size of administrative costs and the UniForum benchmarking project; the fiduciary responsibility of the Board of Governors; consideration of clinical teaching and research; and the importance of efficient administration across the Faculties.

Dr Dew noted that further information and FAQs were available online at: https://www.ualberta.ca/strategic-plan/institutional-priorities/ualberta-budget-model

11. Board/GFC/Senate Summit

There were no documents.

Presenter(s): David Turpin, President and Vice-Chancellor

Discussion:
The Chair reminded members that the Board/GFC/Senate Summit was scheduled for January 25, 2019 and reported that the topic would be public perceptions of universities in an election year. He noted that Bruce Anderson would be speaking and that more information would be sent out in January.

12. Question Period

Materials before members are contained in the official meeting file.

12.1 Question from GFC Elected Faculty Member Dilini Vethanayagam regarding the university's use of Gmail
and
12.1 Response from Brian Stewart, Deputy CIO, on behalf of IST

12.2 Question from GFC Elected Faculty Member Carolyn Sale regarding fair and equitable decision-making for the university's signature areas
and
12.2 Response from David Turpin, President and Vice-Chancellor

Discussion:
During the discussion a member commented on ensuring that decision-making regarding Signature Area proposals is fair and equitable and asked that the guidelines for decision-making be made public.

INFORMATION REPORTS

13. Report of the GFC Executive Committee

Materials before members are contained in the official meeting file.

14. Report of the GFC Academic Planning Committee

Materials before members are contained in the official meeting file.

15. Report of the GFC Academic Standards Committee

Materials before members are contained in the official meeting file.

16. GFC Nominations and Elections

Materials before members are contained in the official meeting file.

17. Information Items

Materials before members are contained in the official meeting file.

A. General Appeals Committee (GAC) Annual Report to General Faculties Council (July 1, 2016 - June 30, 2017)

B. 2017/18 Annual Report of Student Conduct Responses, Dean of Students' Portfolio

C. Annual Report of the Appeals and Compliance Officer (2017-2018)

D. Annual Report on Undergraduate Financial Support

18. Information Forwarded to GFC Members Between Meetings

There were no items.

CLOSING SESSION

19. Adjournment

The Chair adjourned the meeting at 4:00 p.m.